

KNOX GALLERY, Monterey Library

Exhibition Agreement

452 Main Road, Monterey, MA 01245
413.528.3795

Artist Name: _____

Address: _____

Telephone: _____

Email: _____

Type of Event: _____

Title of Exhibit: _____

Exhibition Period: _____

Installation Date: _____

Opening Reception Date: _____

Removal Date: _____

ARTIST'S RESPONSIBILITIES:

1. Artist agrees to hold the Monterey Library, the Friends of the Monterey Library, and the Knox Gallery Committee harmless from any liability for works exhibited. Artist assumes all risks of loss or damage for works exhibited.
2. In the event of a sale, artist is responsible for any sales tax due the Commonwealth of Massachusetts.

3. Artist is asked to make a tax deductible donation to the Friends of the Monterey Library equal to 25% of all gross sales made within 30 days of exhibit as a result of the exhibit.
4. Artist has reviewed the Knox Gallery/Monterey Library Exhibit Protocol and agrees to make best efforts to provide requested information, meet deadlines, and complete tasks as described therein.

MONTEREY LIBRARY’S RESPONSIBILITIES:

Artist Name: _____

Exhibition Period: _____

1. The Knox Gallery Committee and the Friends of the Library are acting as agents for the Monterey Library.
2. The Monterey Library and its Agents will exercise all reasonable care with artwork on the Library premises.
3. The Monterey Library and its Agents will provide access to the Knox Gallery and to the exhibit during, and only during, posted Library hours.
4. The Knox Gallery Committee will make best efforts to fulfill its responsibilities as described in the Knox Gallery/Monterey Library Exhibition Protocol.

I have read this Agreement and accept the responsibilities set forth in it:

Artist name/signature

Date

For Knox Gallery Committee
Name/Signature

Date